

EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

Courses: *National Emergency Management Academy E-0110 Foundations of Emergency Management Train-the-Trainer*

Dates: September 17-19, 2013

Travel Dates:

Travel days are the Monday before the start date and the following Friday.

Course Length:

This course is 3 days in length.

Course Description:

The Federal Emergency Management Agency (FEMA) recognizes the need to tie training programs to an established set of emergency management competencies and to a career development program through a progressive training and education system that includes the entry-level Academy. Foundations of Emergency Management is the first course in this Emergency Manager Basic Academy. The Foundations course is 80 contact hours. As a way to become an EMI-approved instructor for this course, EMI is offering the opportunity to students who graduate from this Train-the-Trainer to be put on the instructor list with some “grandfathered” instructors who have been teaching this course.

The Foundations of Emergency Management Train-the-Trainer E-0110 will consist of one day of discussion about course objectives, how to set up and facilitate the class, time management, and other general topics.

The last two days will consist of student teach backs that summarize a portion of the Foundations course

subject matter and describe activities and exercises plus time for critique and questions.

All topics covered in the Foundations course are covered in the Train-the-Trainer including at a minimum: history, legal issues, intergovernmental and interagency context, influencing, organizing, social vulnerability issues, managing stress, collaboration, preparedness, team building, protection and prevention, mitigation, response, ethical decision-making, recovery, technology, administration, and the future of emergency management.

Course Goal:

At completion of this course, students will have the knowledge and skills needed to perform at an entry level within the emergency management career field.

Prerequisite:

The following course is a mandatory prerequisite to taking this course:

- E/L-0101 Foundations of Emergency Management

And the following courses are mandatory prerequisites to taking E/L-0101 Foundations of Emergency Management:

- IS-100 (any version) – Introduction to the Incident Command System (ICS)
- IS-230.b – Fundamentals of Emergency Management

TRAINING OPPORTUNITY



- IS-700 (any version) – National Incident Management System (NIMS), An Introduction
- IS-800.b – National Response Framework, An Introduction

Continuing Education Units (CEU's):

EMI awards 2.4 CEUs for completion of this course.

Target Audience:

This course is intended for newly appointed emergency managers from State, local, territorial, tribal, Federal emergency management agencies, and prospective professionals transferring from another discipline to emergency management.

Training Location:

EMI Room M202

To Apply:

Students attending any course(s) of the Academy are required to complete a FEMA Form 119-25-1, General Admissions Application with a student signature and signature of supervisor or sponsoring agency official. Submit the application through the State Emergency Management Training office which will mail, scan, or fax it to:

NETC Admissions Office, Room I-216
National Emergency Training Center
16825 South Seton Avenue
Emmitsburg, MD 21727-8998
Phone: (301) 447-1035
Fax: (301) 447-1658
Email: netcadmissions@fema.dhs.gov

Scan the QR Code, or click the link to get information on how to apply for EMI courses:



<http://training.fema.gov/Apply/>

Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter/Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics. Scan the QR Code, or click the link for a PDF copy of the NETC Welcome Package online:



http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a seat. Call (301) 447-1048, ext. 1113, or email / FEMA-netc-housing@fema.dhs.gov.

Student Stipends:

State, local, territorial, and tribal students taking classes will be eligible for stipends to cover costs of transportation and lodging.

To Become a Qualified Instructor:

Instructors who seek to be placed on the EMI Qualified Instructor List to teach E/L-0101 Foundations of Emergency Management will be selected by submitting documentation that they meet the criteria in: Knowledge and experience in emergency management; effectiveness teaching emergency management to adults; and education including this train the trainer course.

EMI Points of Contact:

Linda Choha. She may be reached at (301) 447-1616 or linda.choha@fema.dhs.gov.

TRAINING OPPORTUNITY